

# Guide to USPS Ship for eVS Shippers

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## USPS Ship Overview

USPS has developed a new program that significantly improves manifest processing, package pricing, verification, and payment for commercial manifest shippers. USPS Ship simplifies the existing solution for manifest processing and payment and offers several benefits:

- Additional Products: Connect Local and Connect Local Mail
- Advanced pricing logic – automatically corrects rate ingredients within the manifest
- Performing the same validations across channels (Online, APIs, PC Postage and Manifest)
- Providing refunds for overpayment
- Limiting sampling to delivery unit entered packages
- Customizable data feeds

USPS Ship offers streamlined enrollment which allows shippers to migrate from eVS using their existing Customer Registration ID (CRID) Mailer ID (MID), and Enterprise Payment Account (EPA). Manifest files will be submitted through the existing process (see Manifest Preparation and Submission) and validated/auto-corrected by the USPS Ship program. The advanced pricing logic allows the system to automatically correct and price packages that would be rejected in eVS, which eliminates Manifest Errors. The packages included in the manifest will be priced using the submitted rate ingredients (weight, dimensions, entry, packaging) and Negotiation Service Agreements (NSAs) for eligible shippers.

USPS Ship leverages package attributes captured from upgraded Mail Processing Equipment (MPE) to validate postage for Full Network and NDC/SCF volume. The captured attributes are compared to the manifested attributes to determine if there are discrepancies in postage. Additional postage and refunds are applied to the shipper's EPA in near real-time. The upgraded verification enables USPS to provide accurate pricing, improve timeliness of pricing and access to data feeds, and limit sampling to DDU entered volume. A new sampling approach based on statistical practices has been developed to identify DDU packages to sample using PASS PPV and additional postage due will be applied in a monthly adjustment.

Individual package level details, transaction details, and adjustment details are available for review and download through customizable data feeds and online reports in CSV and Excel formats.

## USPS Ship Enrollment

### Existing Shipper Migration

Existing shippers that will be migrated from eVS to USPS Ship with their existing customer profiles (Mailer IDs, Enterprise Payment Accounts, Permits, Contract/Customized Pricing).

### Enroll in USPS Ship Pilot

Contact a USPS Sales Representative to complete enrollment in USPS Ship. Enrolling in pilot allows customers to see pricing and verification results from USPS Ship before migration. Customers are required to be enrolled in Pilot for at least one month prior to being enrolled in Live. Results are available through IV-MTR.

### Migrate to USPS Ship Production

Once ready to migrate, customers should reach out to a USPS Sales Representative to complete enrollment in USPS Ship. All migrations will be scheduled for the 1<sup>st</sup> of the following month.

### Data Extracts

Once shippers are enrolled in USPS Ship, they should set-up any desired data extracts through the USPS IV-MTR application. Instructions to sign-up can be found further down in the *IV-MTR Data Feed* section of the documentation.

### USPS Ship Reports

Once shippers are enrolled in USPS Ship, they can request access to the USPS Ship Reports before they begin shipping with USPS. To do so, shippers should log-in to the BCG and request access to *Reports for USPS Ship* under the *Shipping Services* section. Instructions to sign-up can be found further down in the *USPS Ship Reports* section of the documentation.

## Manifest Preparation and Submission

Function	eVS	USPS Ship
<b>Manifest Submission</b>	Shipping Service File (SSF) v1.6, 1.7, or 2.0 via PDX, SFTP or AS2  Shipping Partner Event File v 5.0	Shipping Service File (SSF) v1.6, 1.7, or 2.0 via PDX, SFTP or AS2  Shipping Partner Event File v 5.0  (No change)
<b>Manifest Processing/Feedback</b>	Confirmation Error/Warning (CEW) File via AS2, EDI, PDX – field, layout of file errors  Packages unable to be priced were assigned to Manifest Errors	Confirmation Error/Warning (CEW) File via AS2, EDI, PDX – field, layout of file errors  New Postage Error/Warning (PEW) File via SFTP, PDX, EDI <sup>1</sup> , AS2 <sup>1</sup> – same format as CEW with robust error / warning codes  <b>Advanced Pricing Logic</b> to price packages. Unpriced packages are flagged, feedback provided to shipper. Shipper has ability to re-manifest. Without a re-manifest, packages are priced using unmanifested pricing logic
<b>Payment</b>	Postage charged against Enterprise Payment Account. Postage Statement created from Manifest Information and Postage Statement Extract sent via AS2, EDI, PDX	Postage charged through Enterprise Payment Account. Pricing Notification Extract sent via SFTP, PDX, EDI <sup>1</sup> , AS2 <sup>1</sup> – individual transactions for each mailing

The USPS Ship program requires shippers to submit a manifest file (Shipping Services File (SSF) versions 1.6, 1.7, or 2.0) that includes rate ingredients, postage, and a postage payment method for each package that will be processed. A manifest must be transmitted to the Product Tracking System (PTR) through Data Transfer Services (DTS), Parcel Data Exchange (PDX), Secured File Transfer (SFTP) or via an established USPS Application Program Interface (API). USPS Ship will retrieve the file and begin processing. The rate ingredients within the manifest will be validated and auto-corrected to ensure that the packages can be priced appropriately. All validation errors and warnings will appear in the Postage Error and Warnings (PEW) data feed. Fully validated manifest will be priced and charged to the Enterprise Payment Account (EPA) enrolled in the program. Detailed manifest preparation and submission details and instructions can be found in section 3 ‘Electronic Files and Manifests’ of [eVS Publication 205](#).

## Validations

USPS Ship performs validations for all enrolled shippers. These are performed at the manifest, sampling, and scan levels to confirm entry, weight, dimensions, and other elements of postage payment. Captured attributes are compared to claimed attributes to determine if there are postage differences between the manifest and physical package. If differences are identified, a postage adjustment is generated, and the shipper is charged or refunded for the difference in postage. All adjustments are applied to the shipper's EPA. Shippers can view all adjustments through data extracts and online reports.

Function	eVS	USPS Ship
<b>Validation</b>	<p>Manifest data, sampling and location scan data is used to verify packages and collect additional postage as needed.</p> <p>Collection on the <b>21<sup>st</sup></b> of the following month</p>	<p>Manifest data and in-depth scan data to include entry, weight, dimensions, is used to verify packages.</p> <p>Collection/<b>Refund</b> on the day of package delivery for census</p> <p>Prompted sampling for Destination Delivery Unit entered packages is used to calculate any additional postage due</p> <p>Collection on the <b>15<sup>th</sup></b> of the following month (unmanifested, duplicates, IMpb, sampling)</p>
<b>Validation Responses</b>	<p>Online reports</p> <p>Reconciliation Extracts via SFTP, PDX, EDI, AS2</p>	<p>Online reports</p> <p>Reconciliation Extracts via SFTP, PDX, EDI<sup>1</sup>, AS2<sup>1</sup></p>
<b>Tracking Data</b>	Tracking Extract Files AS2	<p>Tracking Extract Files AS2</p> <p><b>Tracking via USPS API</b></p>

Validation	eVS	USPS Ship
<b>Manifest</b>	<p>Packages that cannot be priced from rate ingredients in manifest get <b>manifest errors</b></p> <p>Timing: Manifest is processed and charged upon receipt of manifest; Manifest Errors collected on 21<sup>st</sup> of the next month</p>	<p>Packages that cannot be priced from rate ingredients are <b>Auto-Corrected</b>, or flagged as <b>unmanifested</b> in the case they cannot be auto-corrected</p> <p>Timing: Manifest (incl. Auto-corrected) will be aggregated and immediately charged to EPA.</p>
<b>IMpb Compliance</b>	<p>Shippers assessed non-compliance fees when manifests are submitted with Address, Barcode, &amp; Manifest Quality Errors that exceed the allowable thresholds</p> <p>Timing: Collected on <b>21<sup>st</sup></b> of the next month</p>	<p>Shippers assessed non-compliance fees when manifests are submitted with Address, Barcode, and Manifest Quality Errors that exceed the allowable thresholds</p> <p>Timing: Collected on the <b>15<sup>th</sup></b> of the next month</p>
<b>Census</b>	<p>Shortpaid process uses weight, dimensions, packaging, and entry location information collected to validate a limited number of package prices.</p> <p>Data Source: Sample</p> <p>Timing: Collected on 21<sup>st</sup> of the next month</p>	<p>New census process uses weight, dimensions, packaging, and entry location information collected during processing to validate package prices.</p> <p>Data Source: Automated Machine Scans</p> <p>Timing: Charged or refunded daily</p>
<b>Sampling</b>	<p>Samples collected are used to verify manifested postage and charge additional postage due as necessary</p> <p>Timing: Collected on <b>21<sup>st</sup></b> of the next month</p>	<p>Samples of Destination Delivery Unit entered packages are used to verify manifested postage and charge additional postage due as necessary</p> <p>Timing: Collected on the <b>15<sup>th</sup></b> of the next month</p>
<b>Duplicates</b>	<p>Automated and manual process to validate multiple packages with the same barcode</p> <p>Timing: Collected on <b>21<sup>st</sup></b> of the next month</p>	<p>Automated process to identify multiple packages with the same barcode</p> <p>Timing: Collected on the <b>15<sup>th</sup></b> of the next month</p>
<b>Unmanifested</b>	<p>Packages with scan events that do not have an associated manifest record are flagged and charged as unmanifested</p> <p>Timing: Submit manifest by <b>10<sup>th</sup></b> of the month. Collected on the <b>21<sup>st</sup></b> of the month.</p>	<p>Packages with scan events that do not have an associated manifest record are flagged and charged as unmanifested</p> <p>*Timing: Submit manifest by <b>7<sup>th</sup></b> of the month. Collected on the <b>15<sup>th</sup></b> of the month.</p>



## IMpb Compliance

Shippers are assessed non-compliance fees when manifests are submitted that have non-compliant pieces that exceed the allowable thresholds. There are three IMpb validation metrics:

Barcode Quality (98%): Validated at the time of Manifest Upload

- 120-days uniqueness, error logged when a PIC has the same Tracking Number with a different EFN, Destination ZIP Code, or weight
- Valid and certified Mailer ID in Program Registration

Address Quality (90%): Verified at the time of the Arrival at Unit (AAU) Scan. USPS Ship interfaces with the Address Management System (AMS) to verify Address Quality.

- Valid Secondary Address
- Match between Address and ZIP+4 Code
- Street Number
- Address components above must result in a valid 11-digit ZIP that is compared to the USPS Address database

Manifest Quality (94%): Verified at the time of the Arrival at Unit (AAU) Scan

- Entry Facility – Destination Rate Indicator compared to the first three digits of the event ZIP of the AAU scan
- Payment Account Number – must be a valid account registered with EPS
- Timeliness – manifest file or SPEF with address information must be submitted prior to the AAU scan; if SPEF if submitted, then the manifest file must be submitted before midnight on the day of the AAU scan

Postage for IMpb compliance will be collected on the 15<sup>th</sup> of the following month.

## Census

Shippers are required to pay the correct postage based on weight and physical dimensions. USPS Ship will break down the physical attribute validation into two separate validations dependent on claimed destination entry type.

Postage for Census, including Census Attribute and Mis-shipped Verification, is aggregated upon package delivery, and charged to the EPA.

### Census Attribute

Origin, Network Distribution Center (NDC) and Sectional Center Facility (SCF) entered packages will be validated through census verifications based on attributes captured on Mail Processing Equipment (MPE). Some Destination Delivery Unit (DDU) entered packages will also be validated through census verifications. Captured weight and dimensions will be compared to manifested values to check for accuracy; if weights or dimension values fall outside a configurable tolerance, captured values will be used in repricing. Packages will be assessed individually upon receiving a delivery scan and shortpaid/overpaid will be identified based on captured attributes. Charges are aggregated and charged to the EPA.

### Mis-shipped Verification

Shippers must deposit packages at the correct Entry Facility based upon the entry price claimed in the manifest for NDC, SCF or DDU entered packages. USPS Ship validates the location at which a package is first scanned on any USPS equipment is correct based on the entry discount and entry location claimed in the manifest. Shippers are required to deposit packages at the correct entry location stated in the manifest. USPS Ships performs the following for the Mis-shipped verification:

- The first scan of the package is compared to the destination entry facility in the manifest
- Destination ZIP Code and Destination Rate Indicator is compared to the Facility Access and Shipment Tracking (FAST) Mail Direction File (MDF), Address and Parcel files to determine the correct Dropship location

- The ZIP Code of the first scan event is compared to the expected Dropship Location
- If the ZIP Code of the first scan event does not match the expected Dropship Location, then a Mis-shipped error is logged
- Mis-shipped errors are included in the census verification

Due to emergency closures or unforeseen circumstances, alternate centers may be identified where shippers may drop mail if the facility identified in the MDF is closed. In these instances, redirection will be published in the form of Mail Direction Errata files. USPS Ship will ingest these files, identify impacted packages, and remove erroneous errors.

Shippers currently have a 30-day grace period between the Effective Date of the MDF and the mandatory usage date.

To address potential false positives from co-located facilities, if an SCF scan occurs in the same 5-digit ZIP of the DDU at which it should have been scanned, an error will not be logged.

To address concerns over rerouted packages, if a package's first scan is downstream from the claimed entry facility, no error will be logged. For example: If the claimed entry in the manifest file is an NDC and the first scan occurs at an SCF within that NDC, then no error will be logged.

Postage for Mis-shipped errors will be collected upon package delivery and the aggregated charges will be applied to the EPA.

## Sampling

Packages entered at DDU sites (excluding ADUS sites) will be randomly sampled for validation and may be assessed additional postage if they exceed the Statistical Quality Adjustment (SQA) of 1.5%

The new DDU sampling approach will combine a risk-based sampling model and statistical best practices, including a random sample generator based on manifest volume and a sample audit process to identify system generated samples. Additional samples conducted at the discretion of the USPS employees will be assessed through census verifications.

Extrapolated postage will be applied by using an SQA. The SQA threshold is 1.5%.

The formula used to calculate the SQA is below.

$$\frac{\text{Sampled Postage} - \text{Manifest Postage}}{\text{Manifest Postage}}$$

Postage for SQA will be collected on the 15<sup>th</sup> of the following month.

## Duplicates

Shippers are required to include unique IMpbs on individual packages within a 120-day period. Duplicate packages are priced using trusted attributes if they are available. If trusted attributes are unavailable, then duplicate packages are priced using the shipper's monthly average for the Mail Class.

USPS Ship will identify duplicate packages as follows:

- Packages with multiple arrival at unit scans AND multiple delivery scans will be flagged
- Packages will receive a second level review process that verifies the pieces are truly duplicates. Potential duplicates will be removed under the following conditions:
  - Returned pieces
    - 21 – Returned to Sender – No Such Number
    - 22 – Returned to Sender – Insufficient Address

- 23 – Returned to Sender – Moved, Left No Address
  - 24 – Returned to Sender – Forward Expired
  - 25 – Returned to Sender – Address Unknown
  - 26 – Returned to Sender – Vacant
  - 27 – Returned to Sender – Unclaimed
  - 28 – Returned to Sender – Deceased
  - 29 – Returned to Sender - Other
- Forwarded pieces
  - 06 – NA Forwarded
- Pieces already flagged as unmanifested
- Pieces that have multiple manifest payment records
- Pieces with the following scan events
  - 14 – Available for Agent Pickup
  - 30 – No Access to Delivery Location
  - 31 – Return to Sender / Not picked up
  - 32 – Disposed by Post Office
  - 33 – Sent to Mailer Recovery Center
  - 51 – Notice left business closed

Postage for duplicate packages will be assessed on the 15<sup>th</sup> of the following month.

## Unmanifested Errors

Shippers must submit manifests for all packages that are tendered by USPS. USPS Ship compares package scans to manifests to determine if a manifest exists for the package. If a manifest is not found, an unmanifested warning is triggered. If a manifest is submitted and fails validations, the packages submitted in the manifest will be considered unmanifested until a corrections file addressing the errors is processed.

- USPS Ship will associate every package scan from Mail Processing Equipment (MPE) to a package manifest up to 120 days in the past. If no match is found the package will be flagged as an unmanifested warning.
- USPS Ship will attempt to match manifest records to unmanifested warnings until the 7<sup>th</sup> of the following month. If no match is found, the unmanifested warning will be upgraded to an unmanifested error and postage will be collected.
  - Unmanifested packages will be priced based on captured package attributes. In the event attributes are not available, averages will be used.
  - Unmanifested packages will be charged at NSA rates if the shipper's percentage of unmanifested packages are within the configurable threshold. If the percentage is outside of the threshold, then the packages will be charged at Commercial Rates.
  - Unmanifested packages will be assigned to a customer based on the Mailer ID embedded in the IMpb.

Shippers have until the 7<sup>th</sup> of the following month to submit a manifest for the package to prevent unmanifested errors. If the manifest is not submitted, shippers are charged for the unmanifested packages.

Postage for unmanifested packages will be collected on the 15<sup>th</sup> of the following month.

## Unmanifested Fees

USPS Ship calculates the percentage of unmanifested packages for a shipper for each month. An unmanifested fee is applied to all unmanifested packages if the shipper's percentage of unmanifested packages exceeds the configurable threshold for the month (initially set to 4%).

The Unmanifested fee will be collected on the 15<sup>th</sup> of the following month.

# USPS Ship Reports

USPS Ship data is available to shippers through external reports. Shippers must enroll in the USPS Ship Reports service through the BCG to access the reports. They must have access to an EPS Account and must be assigned to a role in EPS to view the reports in USPS Ship.

The screenshot shows the USPS Business Customer Gateway interface. At the top, there are navigation links for 'Mailing Services', 'Shipping Services' (highlighted with a red box), and 'Additional Services'. Below this is a header for 'Shipping Services' with a sub-header 'Shipping services help you deliver packages.' and a brief description. A list of services follows, each with a 'Go to Service' or 'Get Access' button. The 'USPS Ship Reports' service at the bottom of the list is highlighted with a red box.

Service Name	Action
Balance & Fees (PostalOne)	Go to Service
Click-N-Ship Business Pro™	Go to Service
Dashboard (PostalOne)	Go to Service
Electronic Data Exchange (PostalOne)	Go to Service
Electronic Verification System (eVS)	Go to Service
Incentive Programs	Go to Service
Mailer ID	Go to Service
Mailing Reports (PostalOne)	Go to Service
Manage APIs	Get Access
Manage Permits (PostalOne)	Go to Service
Official Mail Shipping Labels	Get Access
Online Enrollment	Go to Service
Parcel Data Exchange (PDX)	Go to Service
Parcel Return Service (PRS)	Go to Service
Parcel Return Service (PRS) Authorization Letter	Go to Service
Postal Wizard (PostalOne)	Go to Service
Premium Forwarding Service Commercial™	Go to Service
Premium Forwarding Service Local™	Go to Service
PS Form 3801	Get Access
Scan Based Payment (SBP)	Go to Service
USPS Package Intercept	Go to Service
USPS Ship Account Management	Get Access
USPS Ship Disputes and Refund Requests	Get Access
<b>USPS Ship Reports</b>	<b>Go to Service</b>

Upon selecting the “Go to Service” button the shippers will be navigated to the USPS Ship Home page.

The screenshot shows the USPS Ship Home page with the following elements:

- Navigation:** Home, Reports, Mailer Review, Account Management, Help, Logout.
- Search Section:**
  - Fields for Mailer Name, Permit #, EPA, Mailer ID, and CRID.
  - Status:  Live,  Pilot.
  - Type:  Outbound.
  - Month: February, Year: 2024, Search button.
- Download Results:** [CSV](#)
- Data Table:**

Mailer Name	CRID	Master MID	EPS Account #	Type	Status	Manifested Pieces	Last Manifest Transmission Date	Sampled Pieces	SQA	Census Pieces	Unmanifested Pieces	Duplicate Pieces
<a href="#">ASSURETYNEW</a>	94827365	901061457	1000003989	Outbound	Live	0				0	<a href="#">198</a>	0
- Footer:** Showing 1 to 1 of 1 entries. Copyright © 2023 USPS. All Rights Reserved.

Shippers can search for data based on the date range and sort/filter by all columns within the reports. The columns can be filtered by Mailer Name, Permit #, EPA, Mailer ID, CRID, Status, Type, Month, Year. All reports are exportable in CSV and Excel format. Reports are generated in near real-time as data is processed. The monthly adjustment reports are generated when the adjustment is charged to the shipper’s EPA. Shippers will be able to view information for their manifests and adjustments in the reports:

- Manifest Information
  - Manifest Summary
  - Monthly Activity
  - Transaction Details
  - Variance Report
- Adjustment Information
  - Monthly Activity
  - Assessed Verifications
  - Assessed Unmanifested
  - Duplicate Packages
  - Census Verification
  - SQA Sampling Summary

Additional information for these reports is included below.

<b>eVS Report</b>	<b>USPS Ship Report Equivalent</b>
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eVS Monthly Account Summary (Landing Page)	Monthly Activity
Manifest Summary	Manifest Summary
Unmanifested Records Report	Assessed Unmanifested
Manifest Detail Error Report	Pending Unmanifested
eVS Sampling Report	SQA Sampling Summary
eVs Sampling Incorrect Packaging Report Destination Entry Eligibility Exception Report eVS Sample Short-paid DDU Confirmation Services Mis-shipped Report	Census Verification
Duplicate PIC assigned to multiple packages	Duplicates
Carbon Accounting Statement	Carbon Summary
eVS IMpb Noncompliance Report	IMpb Non-Compliance
Monthly Adjustment Summary tab of Landing Page	Assessed Verifications
Postage Statement Variance Report	Variance
N/A	Transaction Details Report

Account Information

**Account Information Report:** displays the shippers Monthly Account Summary, Monthly Sampling Summary, and Monthly Adjustment Summary to provide the Shippers their current month outlook in Near real-time.

USPS.COM

Home Reports ▾ Mailer Review Account Management Help ▾ Logout

**USPS Ship | Reports | Account Information**

CRID: 94827365 ASSURETYNEW  
 Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101  
 CHANTILLY, VA 20152-3211

Month: February | Year: 2024 | Search

**Monthly Account Summary** | Monthly Sampling Summary | Monthly Adjustment Summary

Total Postage Calculation			
1. Manifest Postage	Pieces	Postage	Avg Per Piece Charge
a. <a href="#">Manifest postage from mailer's files</a>	0	\$0.00	
b. <a href="#">Variance postage from USPS recalculation of mailer's data</a>	0	\$0.00	
c. <a href="#">Total manifest postage</a>	0	\$0.00	
d. Manifest postage paid	0	\$0.00	
<b>2. Additional Postage Due:</b>			
a. <a href="#">Postage adjustment from Census</a>	8	\$163.80	
Priority Mail	8	\$163.80	
b. <a href="#">Postage adjustment from Unmanifested</a>	194	\$1,469.40	\$0.00
Bound Printed Matter	24	\$123.84	
Media Mail	24	\$0.00	
Priority Mail Express	24	\$642.00	
Parcel Select	20	\$0.00	
Library Mail	24	\$0.00	
USPS Ground Advantage	20	\$82.10	
Priority Mail	18	\$362.66	
USPS Marketing Mail	20	\$129.40	
USPS Marketing Mail	20	\$129.40	
c. <a href="#">Postage adjustment from Duplicates</a>	0	\$0.00	\$0.00
d. Total additional postage due	202	\$1,633.20	
<b>3. Total Postage</b>	194	\$1,633.20	
<b>Records</b>			
a. <a href="#">Manifested Pieces</a>	0		
b. <a href="#">Unmanifested Pieces</a>	194		
c. <a href="#">Duplicates</a>	0		
d. Total Pieces	194		

USPS Ship | Reports | Account Information

CRID: 94827365 ASSURETYNEW  
 Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101  
 CHANTILLY, VA 20152-3211

Month: February Year: 2024 Search

Monthly Account Summary Monthly Sampling Summary Monthly Adjustment Summary

Total Parcel Records Processed:						
Total Pieces Sampled:						
* Actual postage of pieces sampled contains postage for all sampled packages. ** SQA is calculated as ((SamplePostage-ManifestPostage)/ManifestPostage)						
Computation of Statistical Quality Assessment (SQA)	Manifest Weight	Sample Weight	Manifest Postage	Sample Postage	Manifest Pieces	SQA
Computation of the IMpb Compliance Assessment	Total Volume Requiring IMpb	IMpb Compliance Metrics	Non-Compliant Volume	Score	Threshold	Pieces under Threshold
						Assessment

USPS Ship | Reports | Account Information

CRID: 94827365 ASSURETYNEW  
 Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101  
 CHANTILLY, VA 20152-3211

Month: February Year: 2024 Search

Monthly Account Summary Monthly Sampling Summary Monthly Adjustment Summary

Live Adjustments	Pieces	Proposed Adjustment	Actual Adjustment
<b>Census Adjustment</b>	<b>8</b>	<b>\$163.80</b>	<b>\$163.80</b>
Priority Mail	8	\$163.80	\$163.80
<b>Unmanifested Adjustment</b>	<b>194</b>	<b>\$1,469.40</b>	<b>\$362.66</b>
Bound Printed Matter	24	\$123.84	\$0.00
Media Mail	24	\$0.00	\$0.00
Priority Mail Express	24	\$642.00	\$0.00
Parcel Select	20	\$0.00	\$0.00
Library Mail	24	\$0.00	\$0.00
USPS Ground Advantage	20	\$82.10	\$0.00
Priority Mail	18	\$362.66	\$362.66
USPS Marketing Mail	20	\$129.40	\$0.00
USPS Marketing Mail	20	\$129.40	\$0.00
Duplicates Adjustment	0	\$0.00	\$0.00
<b>Total Adjustments</b>	<b>202</b>	<b>\$1,633.20</b>	<b>\$526.46</b>



## Manifest Summary Report

**Manifest Summary Report – EFN/Date/File:** displays the total number of packages, total postage, and postage variance for all packages submitted for a specific EFN, Date, File Type.

USPS.COM

Home Reports Mail Review Account Management Help Logout

Company Name Mail Class EPS Account MID Clear All Back Forward Help Back to Top

Manifest Summary Report - Details Toggle: Select Date: 01-25-2024 - 01-29-2024

ABSURETYNEW Excl CSV

Manifest Summary Report -

File Name	File Type	EFN	Processing Date	Mailing Date	Manifested Packages	Packages Accepted	Package Variance	Manifested Postage (Accepted)	USPS Calculated Postage	Postage Variance	Manifested Postage (Rejected)	Total Packages - Rejected
3024812099071888_V_1_8_rck@comloc_arnoke_011924.manifest.17965...	1	9276996106131652833520	1/29/2024	1/26/2024	7	5	2	\$5.00	\$11.96	\$16.96	\$2,000.00	2
302481251594988_V_2_8_rck@comloc_arnoke_012524.manifest.17...	1	9276996106131652833286	1/25/2024	1/25/2024	22	22	0	\$61.84	\$296.22	\$233.38	\$9.00	0
<b>Totals</b>					<b>29</b>	<b>27</b>	<b>2</b>	<b>\$66.84</b>	<b>\$317.17</b>	<b>\$258.33</b>	<b>\$2,009.00</b>	<b>2</b>

# Monthly Activity Report

**Monthly Activity Report** displays Manifest Postage, Additional Postage Due (all validations listed above), and a Monthly Summary.

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Monthly Activity Report

Select only one necessary to view

Excel
 CSV

**Manifest Postage**

Mail Class	Total Packages	Total Packages - Accepted	Total Packages - Rejected	Mailer Manifested Postage	USPS Calculated Postage	Postage Variance
Parcel Select	293	274	19	\$274.00	\$1,852.85	\$1,578.85
Priority Mail	269	269	0	\$736.73	\$3,226.26	\$2,489.53
USPS Ground Advantage	102	85	17	\$118.75	\$1,005.15	\$886.40
Bound Printed Matter	85	85	0	\$112.25	\$340.64	\$228.39
Priority Mail Express	65	59	6	\$59.00	\$3,149.75	\$3,090.75
USPS Marketing Mail	42	34	8	\$34.00	\$109.13	\$75.13
Media Mail	23	19	4	\$19.00	\$506.59	\$487.59
Library Mail	18	16	2	\$16.00	\$239.80	\$223.80
<b>Totals</b>	<b>945</b>	<b>889</b>	<b>56</b>	<b>\$1,487.28</b>	<b>\$14,429.30</b>	<b>\$13,942.02</b>

Excel
 CSV

**Additional Postage Due**

Verification Type	Mail Class	Total Package (Errors)	Additional Postage	Average Postage	Sample Postage	Manifest Postage	Postage Assessed	Month-Year
CENSUS	FC	47	\$1,544.42	N/A	\$0.00	\$0.00	Y	Jan-2024
CENSUS	PS	13	\$399.12	N/A	\$0.00	\$0.00	Y	Jan-2024
CENSUS	PM	9	\$114.39	N/A	\$0.00	\$0.00	Y	Jan-2024
CENSUS	PM	5	\$9.68	N/A	\$0.00	\$0.00	Y	Dec-2023
CENSUS	BB	5	\$6.35	N/A	\$0.00	\$0.00	Y	Dec-2023
CENSUS	EX	2	\$36.40	N/A	\$0.00	\$0.00	Y	Dec-2023
CENSUS	EX	1	\$48.30	N/A	\$0.00	\$0.00	Y	Jan-2024
<b>Totals</b>		<b>324</b>	<b>\$4,756.10</b>	<b>\$203.50</b>	<b>\$0.00</b>	<b>\$0.00</b>		

Excel
 CSV

**Monthly Summary**

Records	# of Packages	Original Postage	Adjusted Postage	Total Postage
Unmanifested Packages	234	\$0.00	\$2,530.44	\$2,530.44
Duplicates	5	\$0.00	\$41.20	\$41.20
<b>Totals</b>	<b>239</b>	<b>\$0.00</b>	<b>\$2,571.64</b>	<b>\$2,571.64</b>

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## Transaction Details Report

Transaction Details Report: provides the ability to search for transactions associated to a debit transaction ID or for a company over a given period.

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### Transaction Details Report

Select Company Name

CRID: 94827365

ACH Debit Trans ID

Month

January ▼

Year

2024 ▼

Start Date

YYYY-MM-DD

End Date

YYYY-MM-DD

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ACH Withdrawal ID	EPS Account Number	EPS Transaction ID	Transaction Amount	Transaction Date/Time	Transaction Type	EFN	PIC	Postage	CRID	M
1000003989	3760109	3760109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652863695	9205590106131652855931	14.64	94827365	
1000003989	3760109	3760109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652863695	9205590106131652855924	16.78	94827365	
1000003989	3760109	3760109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652863695	9205590106131652855917	24.42	94827365	
1000003989	3760110	3760110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652863695	9272890106131652855578	101.70	94827365	
1000003989	3760110	3760110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652863695	9272890106131652855552	53.00	94827365	
1000003989	3760110	3760110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652863695	9272890106131652855569	74.00	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863878	6.59	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863861	8.88	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863854	1.08	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863977	4.14	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863847	2.62	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863885	2.05	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863946	2.91	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863892	3.38	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863963	1.50	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863939	1.57	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352863961	1.08	94827365	
1000003989	3762083	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863837	9213990110128352864028	3.36	94827365	

Showing 1 to 50 of 172 entries

Previous 1 2 3 4 Next

# IMpb Non-Compliance Report

**IMpb Non-Compliance Report:** Displays a list of packages that were flagged IMpb Compliance Types.

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### IMpb Non-Compliance Report

Select Company Name  
  
 CRID: 94827365

Month:  Year:   
 Start Date:  End Date:

IMpb Non-Compliance Report
IMpb Non-Compliance Warnings Report
IMpb Non-Compliance Returns Report
IMpb Non-Compliance PRS Report

#### IMpb Monthly Assessment Report

Blended	Total Volume Required IMpb	IMpb Compliance Metrics	Non-Compliance Volume	Score	Threshold	Pieces Under Threshold	Assessment
No matching records found							

Showing 0 to 0 of 0 entries


#### IMpb Non-Compliance Report

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Mailing Date	Error Type	Error Code	Package Identification Code (PIC)	MID	Mail Class	EFN	Address	EPS Account #	DTS Receipt Time	AAU Scan Time	Entry ZIP Code	AAU ZIP Code	IMpb Error ID
2024-01-29	AG	DZ	9265190106131652833568	901061316	PS	5275090106131652833520		1000003989	2024-01-29		20066		351166
2024-01-29	AG	DZ	9265190106131652833551	901061316	PS	5275090106131652833520		1000003989	2024-01-29		20066		351165
2024-01-29	AG	DZ	9265190106131652833537	901061316	PS	5275090106131652833520		1000003989	2024-01-29		20066		351164
2024-01-29	AG	DZ	9265190106131652833544	901061316	PS	5275090106131652833520		1000003989	2024-01-29		20066		351163
2024-01-29	AG	DZ	9265190106131652833575	901061316	PS	5275090106131652833520		1000003989	2024-01-29		20066		351162
2024-01-25	AG	DZ	9265190106131652833421	901061316	PS	5275090106131652833285		1000003989	2024-01-25		93501		351159
2024-01-25	AG	DZ	9265190106131652833414	901061316	PS	5275090106131652833285		1000003989	2024-01-25		93501		351153
2024-01-24	AG	DZ	9265190106131652832943	901061316	PS	5275090106131652832906		1000003989	2024-01-18		93501		351147
2024-01-24	AG	DZ	9265190106131652832936	901061316	PS	5275090106131652832806		1000003989	2024-01-18		93501		351144
2024-01-21	AG	DZ	9280290106131652864523	901061316	PS	5275090106131652864807		1000003989	2024-01-04		93501		351104
2024-01-21	BQ	99219	9280290106131652864893	901061316	PS	5275090106131652864807		1000003989	2024-01-04		93501		351103

## Variance Report

**Variance Report:** displays a list of packages and the difference between manifested postage and USPS calculated postage.



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Variance Report

ASR1IRFTYNFW

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Select Date:

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Variance Report

Mailing Date	Transaction Date	EFN	PIC	Destination ZIP	Entry ZIP	Manifest Zone	US... Zone	Mailer Mail Class	USPS Mail Class
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833537	20260	20066	00	00	PS	PS
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833544	20260	20066	00	00	PS	PS
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833551	20260	20066	00	00	PS	PS
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833568	20260	20066	00	00	PS	PS
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833575	20260	20066	00	00	PS	PS
1/25/2024	1/25/2024	9275090106131652833285	9200190106131652833394	93501	93501	01	01	FC	FC
1/25/2024	1/25/2024	9275090106131652833285	9200190106131652833400	93501	93501	01	01	FC	FC
1/25/2024	1/25/2024	9275090106131652833285	9205590106131652833298	93501	93501	00	00	PM	PM
1/25/2024	1/25/2024	9275090106131652833285	9205590106131652833304	93501	93501	01	01	PM	PM
1/25/2024	1/25/2024	9275090106131652833285	9205590106131652833496	93501	93501	00	00	PM	PM
1/25/2024	1/25/2024	9275090106131652833285	9205590106131652833502	93501	93501	01	01	PM	PM
<b>Totals</b>									

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## Assessed Verifications Report

**Assessed Verifications Report:** displays a summary of the adjustments that have been assessed for a given period along with assessed postage and error count.



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Assessed Verifications Report

ASSURFTYNFW

Excel
CSV

Assessed Postage

# \$2,228.52

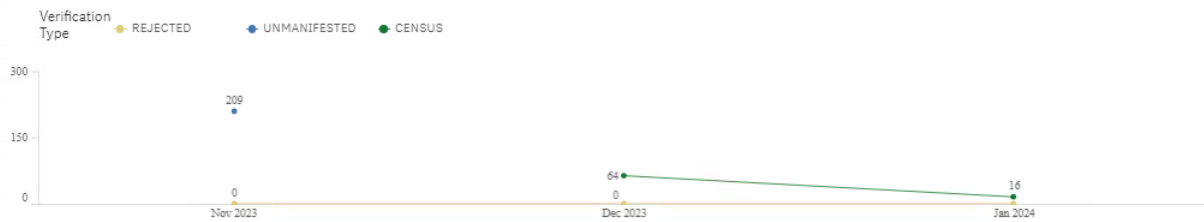
Total Package Errors

# 289

Select Date:

📅 Select date range

Errors by Month and Verification Type



Excel
CSV

Date Assessed	Verification Type	Mail Class	Postage	Package Errors
1/22/2024	CENSUS	BB	\$3.72	1
1/22/2024	CENSUS	BL	\$7.10	1
1/22/2024	CENSUS	BS	\$14.98	1
1/22/2024	CENSUS	EX	\$48.30	1
1/22/2024	CENSUS	FC	\$8.00	1
1/22/2024	CENSUS	PM	\$8.00	1
1/3/2024	CENSUS	FC	\$22.11	18
<b>Totals</b>			<b>\$2,228.52</b>	<b>289</b>

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# Carbon Summary Report

**Carbon Summary:** displays the carbon dioxide impact (in metric tons) that the USPS incurs for a shipper's parcels.



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### Carbon Summary Report

ASSURETYNEW

Excel
CSV

This report displays the carbon dioxide equivalent (CO<sub>2</sub>-e) in metric tons (MT) the Postal Service incurs for your organization's parcels and/or mail pieces.

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Select Date:

📅 Select date range ▾

#### Carbon Summary

Month/Year	Mail Product	Company Name	Pieces Included	Pieces Excluded	Emissions (MT)	CRID
Jan 2024	BB	ASSURETYNEW	79	31	0.1047	94827365
Jan 2024	BL	ASSURETYNEW	13	0	0.1193	94827365
Jan 2024	BS	ASSURETYNEW	13	0	0.1862	94827365
Jan 2024	EX	ASSURETYNEW	28	0	0.2317	94827365
Jan 2024	FC	ASSURETYNEW	31	0	0.0895	94827365
Jan 2024	PM	ASSURETYNEW	86	0	0.3487	94827365
Jan 2024	PS	ASSURETYNEW	168	5	0.0643	94827365
Jan 2024	S2	ASSURETYNEW	18	0	0.0048	94827365
Jan 2024	SA	ASSURETYNEW	12	0	0.0034	94827365
Dec 2023	BB	ASSURETYNEW	29	0	0.0315	94827365
Dec 2023	BL	ASSURETYNEW	2	0	0.0110	94827365
Dec 2023	BS	ASSURETYNEW	4	0	0.0738	94827365
Dec 2023	EX	ASSURETYNEW	9	0	0.0569	94827365
Dec 2023	FC	ASSURETYNEW	30	0	0.0771	94827365

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# Census Verification Report

**Census Verification Report:** displays a list of packages that include census errors due to incorrect packaging, weight, dimensions, entry/zone discrepancies.

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### Census Verification Report

Select Company Name:  CRID: 34827385

Select Mail Class:

Month:  Year:

Start Date:  End Date:

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Company Name	MD	Package Identification Code (PIC)	EFN	Manifest Class	Manifest Weight (lbs)	Manifest Length	Manifest Width	Manifest Height	Scan Mail Class (lbs)	Scan Weight	Scan Length	Scan Width	Scan Height	Weight Source	Dimensions Scan Source	Man Nonstandard Len Feet	Man Nonstandard Len Feet2	Man Nonstandard Vol Fee	Scan Nonstandard Len Feet1	Scan Nonstandard Len Feet2	Scan Nonstandard Vol Fee	Non Compliance Fee	Manifest Destination ZIP	Manifest Entry Facility Type	FI 5-D
ASSURETYNEW	901081316	9202190106131652032915	9275090106131652032090	FC	0.63	6.00	5.00	4.00	FC	0.17	6.00	5.00	4.00	PASS	Passive Adaptive Scanning System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None	
ASSURETYNEW	901081316	9272280106131652032904	9275090106131652032090	EX	5.00	6.00	5.00	4.00	EX	20.00	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None	
ASSURETYNEW	901081316	9205190106131652032061	9275090106131652032090	BL	39.00	6.00	5.00	4.00	BL	20.00	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None	
ASSURETYNEW	901081316	9205090106131652032025	9275090106131652032090	PM	3.00	31.00	5.00	4.00	PM	13.00	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None	
ASSURETYNEW	901081316	9213990106131652032647	9275090106131652032090	BB	5.00	22.00	5.00	4.00	BB	16.00	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None	
ASSURETYNEW	901081316	9240990106131652032087	9275090106131652032090	BS	5.00	6.00	5.00	4.00	BS	20.00	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None	
ASSURETYNEW	901081316	9290290106131652064381	9275090106131652064302	PS	0.69	6.00	5.00	4.00	FC	0.87	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DSCF	
ASSURETYNEW	901081316	9290290106131652064411	9275090106131652064302	PS	0.31	6.00	5.00	4.00	FC	0.87	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DDU	
ASSURETYNEW	901081316	9290290106131652064444	9275090106131652064302	PS	0.80	6.00	5.00	4.00	FC	0.84	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DDU	
ASSURETYNEW	901081316	9290290106131652064329	9275090106131652064302	PS	0.69	6.00	5.00	4.00	FC	0.87	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DNDG	
ASSURETYNEW	901081316	9290290106131652064374	9275090106131652064302	PS	0.31	6.00	5.00	4.00	FC	0.84	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DSCF	
ASSURETYNEW	901081316	9290290106131652064308	9275090106131652064302	PS	0.31	6.00	5.00	4.00	FC	0.75	6.00	5.00	4.00	SPB57S	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DSCF	

Showing 1 to 16 of 16 entries.



## Duplicates Report

**Duplicates Report:** displays a list of packages that were identified as duplicates. A duplicate package is flagged when multiple packages have the same Tracking Number within a 120-day window, and they are not paid for.

The screenshot displays the USPS.COM 'Duplicates Report' interface. At the top, there are navigation links for Home, Reports, Mailer Review, Account Management, Help, and Logout. The main section is titled 'Duplicates Report' and includes a search area with the following fields:

- Select Company Name: ASSURETYNEW
- Select Mail Class: All
- Month: January
- Year: 2024
- Start Date: YYYYMMDD
- End Date: YYYYMMDD
- Search button

Below the search area, there are options to download results as CSV or Excel, filter results by status (All, Pending, Finalized, Dropped), and a section for Disputed Assessments with a dropdown menu and buttons for 'Save Progress' and 'Drop Selected'.

The main data table contains the following columns: Earliest Scan Date, USPS Ship Scan Event, Destination ZIP, Package Identification Code, Origin ZIP, Master ID, Company Name, Mail Class, and USPS Calculated Postage. The table lists 9 entries for the date 2024-01-21, all from company ASSURETYNEW, with a postage of \$0.00 for each.

Earliest Scan Date	USPS Ship Scan Event	Destination ZIP	Package Identification Code	Origin ZIP	Master ID	Company Name	Mail Class	USPS Calculated Postage
2024-01-21		22201	9205590106131652855900	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		51035	9205590106131652850740	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		22201	9205590106131652850524	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		61355	9205590106131652855726	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		22201	9205590106131652850987	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		22201	9205590106131652850501	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		87601	9205590106131652850767	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		61001	9205590106131652850733	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		26260	9205590106131652850594	20066	901061316	ASSURETY	PM	\$0.00

Showing 1 to 9 of 9 entries

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# SQA Sampling Report

**SQA Sampling Report:** displays a comparison of the manifested weight, dimensions, mail class and the sampled weight, dimensions, mail class along with the postage variance as a result of sampling.

SQA Sampling Report		Sample Postage	USPS Recalc Man Postage	Select Date:													
		\$249.60	\$223.20	Select date range													
MAIL ENTRY 001																	
<a href="#">Excel</a> <a href="#">CSV</a>																	
Sample Date	Manifest Transmission Date	PIC	Mailer ID	Sampling Facility Type	Sampling Facility Zip Code	Destination Zip Code	Mail Class	Sample Weight	Manifest Weight	Sample Height	Manifest Height	Sample Length	Manifest Length	Sample Width	Manifest Width	Sample Postage	USPS Recalculated Manifest Postage
10/7/2021	12/17/2021	1248274104003560214653	900043121	D	78238	84847	EX	4.2000	4.2000	0.20	0.20	6.30	6.30	5.50	5.50	\$16.55	\$14.40
10/7/2021	11/30/2021	1638959731408892285148	900043121	D	78238	72926	PM	10.4000	10.4000	2.20	2.20	8.40	8.40	8.70	8.70	\$11.85	\$10.00
10/7/2021	11/30/2021	1764074631304021384913	900043121	D	78238	78968	PS	2.0000	2.0000	3.30	3.30	8.00	8.00	5.70	5.70	\$10.00	\$9.00
10/7/2021	12/17/2021	1980245658248216802799	900043121	D	78238	90844	FC	0.6500	0.6500	5.50	5.50	1.70	1.70	4.70	4.70	\$13.20	\$2.00
10/7/2021	12/17/2021	2168806862004927286599	900043121	D	78238	44986	PS	2.0000	2.0000	3.10	3.10	6.00	6.00	3.40	3.40	\$10.00	\$9.00
10/7/2021	12/17/2021	2896775830466528464393	900043121	D	78238	03351	PM	10.4000	10.4000	2.60	2.60	5.70	5.70	8.20	8.20	\$11.85	\$10.00
10/7/2021	12/17/2021	2958018339861024252396	900043121	D	78238	21443	FC	0.6500	0.6500	3.30	3.30	0.70	0.70	4.70	4.70	\$13.20	\$2.00
10/7/2021	12/17/2021	3180208574290800008114	900043121	D	78238	76126	PS	2.0000	2.0000	7.60	7.60	2.00	2.00	1.70	1.70	\$10.00	\$9.00
10/7/2021	12/17/2021	3207519419480003029165	900043121	D	78238	44980	PM	10.4000	10.4000	2.30	2.30	0.20	0.20	4.60	4.60	\$11.85	\$10.00
10/7/2021	11/30/2021	3684376407619940004685	900043121	D	78238	38347	FC	0.6500	0.6500	6.90	6.90	6.00	6.00	8.70	8.70	\$13.20	\$2.00
10/7/2021	12/17/2021	4805501876650920997680	900043121	D	78238	80427	PS	2.0000	2.0000	7.30	7.30	7.00	7.00	8.10	8.10	\$10.00	\$9.00
10/7/2021	11/30/2021	6006332781854609754330	900043121	D	78238	80042	FC	0.6500	0.6500	6.30	6.30	6.30	6.30	8.70	8.70	\$13.20	\$2.00
<b>Totals</b>																<b>\$249.60</b>	<b>\$223.20</b>



## Pending Unmanifested Report

**Pending Unmanifested Report:** displays a list of packages that we have scans with no manifest. If/when a manifest is received, the package is removed from the report.

**USPS.COM** Home Reports Mailer Review Account Management Help Logout

**Pending Unmanifested Report**

Select Company Name: ASSURETYNEW  
 CRD: 94827985  
 Select Mail Class: All  
 Month: February Year: 2024  
 Start Date: YYYYMMDD End Date: YYYYMMDD Search

Download Results: CSV Excel Filter Results: All Pending Finalized Dropped Disputed Assessments: Select an Assessment ID Show Progress Drop Selected

Company Name	MID	Package Identification Code (PIC)	First Scan Date	Projected Assessment Date	Mail Class	First Scan ZIP	Delivery ZIP	Reason Code
ASSURETYNEW	901061316	921399010613166203000	2024-01-06	2024-02-15	BB	20566	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131662030418	2024-01-06	2024-02-15	BB	20566	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131662030401	2024-01-06	2024-02-15	BB	20566	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131662030982	2024-01-06	2024-02-15	BB	20566	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131662030401	2024-01-06	2024-02-15	BB	20566	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131662030227	2024-01-06	2024-02-15	BB	20566	22301	Unmanifested
ASSURETYNEW	901061316	9205190106131662030696	2024-01-06	2024-02-15	BL	20566	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131662030418	2024-01-06	2024-02-15	BB	20566	22301	Unmanifested
ASSURETYNEW	901061316	9205190106131662030718	2024-01-06	2024-02-15	BL	20566	22301	Unmanifested
ASSURETYNEW	901061316	9205190106131662030609	2024-01-06	2024-02-15	BL	20566	22301	Unmanifested
ASSURETYNEW	901061316	9205190106131662030607	2024-01-06	2024-02-15	BL	20566	22301	Unmanifested
ASSURETYNEW	901061316	9205190106131662030609	2024-01-06	2024-02-15	BL	20566	22301	Unmanifested

Showing 1 to 13 of 138 entries

\* Packages with a Reason Code of Manifest Projected indicates the package was originally included in a manifest which was rejected due to manifest errors and could not be auto-connected.

Previous 1 2 3 4 Next

# Unused Label Report

Unused Label Report: provides a list of packages that were submitted for an unused label refund request.

**USPS.COM**
PPC Home Reports Help Logout

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**Unused Labels Report**

Select Company Name\*:       Select Month/Year\*:  2023      OR      Start Date/End Date\*:

CRID: 20525767      Dispute ID:

---

AD: Access Denied    NM: No Manifested Postage in Last 60 Days    PR: PIC Previously Refunded    SE: Scan Found    [EOL](#)

PIC	First Scan Date	Submission Date	EFN	Package MID	Original Mailing Date	Customer Reference ID	Destination ZIP Code	Mail Class	Rate Indicator	Destination Rate Indicator	Zone	Weight	Postage	Calculated Refunded Postage	Processing Fee	EPS Transaction ID	Reason Code	Dispute ID	
9219390062139967131114534		2023-03-16	92750900621399356607293142	900621399	2023-03-15	47T7GVBNBWDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374092		100791	
92193900621399549601265672		2023-03-23	92750900621399359942476430	900621399	2023-03-15	47T7GVBNBWDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374957		100907	
9200190301798020165537		2023-03-23										0.00	0.00					NM	100911
9200190301798020366910		2023-03-23										0.00	0.00					NM	100911
9200190301798020294084		2023-03-23										0.00	0.00					NM	100911
92193900621399342293287294		2023-03-23	92750900621399330118561389	900621399	2023-03-15	47T7GVBNBWDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374958		100909	

Showing 1 to 6 of 6 entries

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## IV-MTR Data Feeds

USPS Ship data is available to shippers through Informed Visibility Mail Tracking & Reporting (IV-MTR). IV-MTR enables shippers to customize data feeds, provides multiple data file formats and delivery methods, enable roles and permissions to determine a shipper's data visibility, and offers flexible and data delegation to receive and provide data visibility.

Shippers must enroll in IV-MTR for a CRID through the BCG. The first user to request access to the IV-MTR service will become the Business Service Administrator (BSA). BSAs can grant access to other users, control data visibility, manage data delegation and manage user roles and permissions. Shippers have the option to subscribe to various feeds, select data elements for each feed, select the frequency of each feed, select file format and delivery destinations. Detailed Instructions for accessing IV-MTR can be found under ['Applying for Access to Informed Visibility Mail Tracking & Reporting'](#) on Postal Pro. Detailed instructions for customizing data feeds can be found under ['Orientation Training for Informed Visibility Mail Tracking & Reporting'](#) on Postal Pro. Descriptions for each data field can be found in the [Data Dictionary](#). The following data feeds are available via IV-MTR:

## Package Attributes - Pricing Notification

**Package Attributes - Pricing Notification:** includes the IMPB, PIC, and rate ingredients that were used to price the package.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
<b>Package Scan Grouping ID</b>	VARCHAR2	Alphanumeric	36	Package Scan grouping id
<b>IMPB</b>	VARCHAR2	Number	34	Intelligent Mail Package Barcode
<b>PIC</b>	VARCHAR2	Number	34	Package Identification Code
<b>Service Type Code</b>	VARCHAR2	Number	3	Represents both the mail class and any extra service(s) for a package or item being shipped
<b>Mailer ID</b>	VARCHAR2	Number	10	Mailer ID used on the package
<b>Origin ZIP Code</b>	VARCHAR2	Number	10	Origin Zip code
<b>Destination ZIP Code</b>	VARCHAR2	Number	10	Destination ZIP code for the package
<b>Weight</b>	NUMBER	Number	4,2	Captured weight on the package
<b>Dimensions</b>	VARCHAR2	Number	100	Dimensions on the package
<b>UPC Barcode</b>	VARCHAR2	Alphanumeric	50	Universal Pricing Code
<b>Pricing Scan Completion Date/Time</b>	Date	Date	19	Date time when pricing was assessed
<b>EPS Account Number</b>	VARCHAR2	Number	10	Enterprise Payment System Account Number
<b>EPS Account Nickname</b>	VARCHAR2	Alphanumeric	255	Nick name on the Enterprise System services account
<b>Base SKU</b>	VARCHAR2	Alphanumeric	27	Baseline SKU
<b>Price Type</b>	VARCHAR2	Alphanumeric	30	Defines mail class, product and associated attributes
<b>NSA Contract Number</b>	VARCHAR2	Number	30	Negotiated service agreement contract number
<b>Base Price</b>	NUMBER	Dollar Amount	11,4	Published pricing, does not include contract pricing
<b>Extra Service SKU</b>	VARCHAR2	Alphanumeric	100	SKU defined for the extra service used on the package
<b>Extra Service Type</b>	VARCHAR2	Alphanumeric	100	Extra service (s) that was/were used in conjunction with package
<b>Extra Service Amount</b>	NUMBER	Dollar Amount	11,4	Price assessed for the extra service(s) that was/were used in conjunction with package
<b>Total Postage</b>	NUMBER	Dollar Amount	11,4	Total postage assessed on the package, includes extra services
<b>Assessed Rate Type</b>	VARCHAR2	Alphanumeric	30	Rate type that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
<b>Assessed Mail Class Name</b>	VARCHAR2	Alphanumeric	100	Mail Class that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
<b>Assessed Zone</b>	VARCHAR2	Number	30	Zone that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
<b>Assessed Piece Weight Value</b>	NUMBER	Number	15,4	Piece weight that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
<b>Assessed Piece Dimensions Length</b>	NUMBER	Number	11,4	Piece dimension for length that was assessed on the package by USPS, could be different from what was initially claimed by the mailer

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Assessed Piece Dimensions Height	NUMBER	Number	11,4	Piece dimension for height that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Piece Dimensions Width	NUMBER	Number	11,4	Piece dimension for width on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Warnings	VARCHAR2	Alphanumeric	20000	Assessed Warning
Earliest Scan Date	Date	Date	19	First scan date of the package
Permit Number	VARCHAR2	Number	10	Permit number
Permit Type	VARCHAR2	Alphanumeric	3	Permit type
Permit Finance Number	VARCHAR2	Number	6	Permit finance number
Manifest Nonstandard Fee - Len Threshold 1	NUMBER(15,4)	Number	15,4	Nonstandard Length Fee1
Manifest Nonstandard Fee - Len Threshold 2	NUMBER(15,4)	Number	15,4	Nonstandard Length Fee2
Manifest Nonstandard Fee - Vol Threshold	NUMBER(15,4)	Number	15,4	Nonstandard Volume Fee
Destination Country Code	VARCHAR2(2)	Alphanumeric	2	Destination Country Code populated for international. For Canada and USA it will be blank

### Payment Details – Domestic Outbound

**Payment Details – Domestic Outbound:** includes the transaction details for packages processed.

IV Display Name	Field Type	Max Field Length	Field Description
Transaction ID	Number	28	EPS Transaction ID
Mail Class	Alphanumeric	2	Mail Class Code
Mailer ID	Number	10	Mailer ID
SKU	Alphanumeric	45	SKU
PIC	Number	34	PIC
Service Type Code	Number	3	Service Type Code
Dispute Reason	Alphanumeric	255	Dispute Reason
Dispute ID	Alphanumeric	15	Dispute ID
Extra Service1 SKU	Alphanumeric	255	Extra Service1 SKU
Extra Service1 Postage Amount	Dollar Amount	15	Extra Service1 Postage Amount
Extra Service2 SKU	Alphanumeric	255	Extra Service2 SKU
Extra Service2 Postage Amount	Dollar Amount	15	Extra Service2 Postage Amount
Extra Service3 SKU	Alphanumeric	255	Extra Service3 SKU
Extra Service3 Postage Amount	Dollar Amount	15	Extra Service3 Postage Amount
Extra Service4 SKU	Alphanumeric	255	Extra Service4 SKU
Extra Service4 Postage Amount	Dollar Amount	15	Extra Service4 Postage Amount
Extra Service5 SKU	Alphanumeric	255	Extra Service5 SKU
Extra Service5 Postage Amount	Dollar Amount	15	Extra Service5 Postage Amount
Electronic File Number	Alphanumeric	255	Electronic File Number

IV Display Name	Field Type	Max Field Length	Field Description
Manifest Package ID	Alphanumeric	255	Manifest Package ID
Assessment Type	Alphanumeric	255	Assessment Type
Monthly Adjustment ID	Alphanumeric	255	Monthly Adjustment ID
Adjustment Details	Alphanumeric	255	Adjustment Details
Admin Fee Amount	Dollar Amount	15	Admin Fee Amount
Permit Number	Alphanumeric	255	Permit Number
Permit Type	Alphanumeric	255	Permit Type
Permit Finance Number	Alphanumeric	255	Permit Finance Number
Unmanifested Packages	Alphanumeric	255	Unmanifested Packages
Total Packages	Alphanumeric	255	Total Packages
Unmanifested Ratio	Alphanumeric	255	Unmanifested Ratio
Unmanifested Per Piece Fee	Alphanumeric	255	Unmanifested Per Piece Fee
Mailer Review Request ID	Alphanumeric	255	Mailer Review Request ID

### Package Errors and Warnings (PEW)

**Packages Errors and Warnings (PEW):** Package Errors and Warning (PEW) data feed includes all packages that were accepted and rejected by EFN. For packages with errors, there will be additional details on errors and warnings.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Header Record				
Mailer ID (from EFN)	String	Number	9	Mailer ID (from EFN)
Electronic File Sequence Number (serial number from EFN)	String	Number	34	Electronic File Sequence Number (serial number from EFN)
Electronic File Receipt Date	String	Date	8	Electronic File Receipt Date (YYYYMMDD)
Electronic File Receipt Time	String	Timestamp	6	Electronic File Receipt Time (HHmmSS)
Entry Facility ZIP Code	String	Number	6	Entry Facility ZIP Code
Mailing Date	String	Date	8	Mailing Date (YYYYMMDD)
Number of Records Read	Number	Number	10	Number of Records Read
Number of Records Rejected	Number	Number	10	Number of Records Rejected
Number of Records Accepted	Number	Number	10	Number of Records Accepted
Number of Electronic File D1 Records Accepted	Number	Number	10	Number of Electronic File D1 Records Accepted
Number of Electronic File D2 Records Accepted	Number	Number	10	Number of Electronic File D2 Records Accepted
Summary Message	String	Alphanumeric	60	Summary Message
Detail Record				
Error/Warning Type Code	String	Alphanumeric	1	Error/Warning Type Code
Electronic File Line Number	Number	Number	6	Electronic File Line Number
Package Identification Code (PIC)	String	Number	34	Package Identification Code (PIC)



IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Field in Error	String	Alphanumeric	34	Field in Error
Error/Warning Message	String	Alphanumeric	80	Error/Warning Message

## Unmanifested

**Unmanifested:** includes the results of the Unmanifested adjustment.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Tracking Number	String	Number	34	Tracking Number
MID	String	Number	10	Mailer Id
Earliest Scan Date/Time	Date	Date	19	Earliest Scan Date/Time
First Scan ZIP Code	String	Number	5	First Scan ZIP Code
Destination ZIP Code	String	Number	5	Destination ZIP Code
Mail Class	String	Alphanumeric	100	Mail Class
Postage	BigDecimal	Number	9,4	Postage
Transaction ID	NUMBER	Number	15	EPS Transaction ID

## Duplicate Packages – Outbound

**Duplicate Packages - Outbound:** includes packages that were identified as duplicates and charged to EPA.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Tracking Number	String	Number	34	Tracking Number
MID	String	Number	10	Mailer ID
CRID	String	Number	15	Customer Registration ID
Earliest Scan Date/Time	Date	Date	19	Earliest Scan Date/Time
Origin ZIP Code	String	Number	5	Origin ZIP Code
Destination ZIP Code	String	Number	5	Destination ZIP Code
Mail Class	String	Alphanumeric	100	Mail Class
Manifested Postage	BigDecimal	Number	9,4	Manifested Postage
USPS Calculated Postage	BigDecimal	Number	9,4	USPS Calculated Postage
Transaction ID	NUMBER	Number	15	EPS Transaction ID

## Census Attributes

**Census Attributes:** includes the results of the Census Attribute (weight, dimensions, zone, packaging, and mis-shipped) adjustment.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
First Scan Date	Date	Date	20	First Scan Date
IMPB	String	VARCHAR2	34	IMPB
EFN	String	VARCHAR2	34	EFN
Transaction ID	Number	NUMBER	15	Transaction ID
Scan Weight Source	String	VARCHAR2	45	Scan Weight Source
Scan Dim Source	String	VARCHAR2	45	Scan Dim Source

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Manifest Mail Class	String	VARCHAR2	2	Manifest Mail Class
Scan Mail Class	String	CHAR	2	Scan Mail Class
Manifest Weight	BigDecimal	NUMBER	15,4	Manifest Weight
Scan Weight	BigDecimal	NUMBER	9,4	Scan Weight
Manifest Length	BigDecimal	NUMBER	11,4	Manifest Length
Scan Length	BigDecimal	NUMBER	15,4	Scan Length
Manifest Height	BigDecimal	NUMBER	11,4	Manifest Height
Scan Height	BigDecimal	NUMBER	15,4	Scan Height
Manifest Width	BigDecimal	NUMBER	11,4	Manifest Width
Scan Width	BigDecimal	NUMBER	15,4	Scan Width
First Scan Zip	String	VARCHAR2	11	First Scan Zip
Manifest Destination Zip	String	VARCHAR2	5	Manifest Destination Zip
Manifest Entry Facility		VARCHAR2	15	Manifest Entry Facility
Claimed Postage	Number	NUMBER		Claimed Postage
Assessed Postage	BigDecimal	NUMBER	10,2	Assessed Postage
Postage Variance	BigDecimal	NUMBER	10,2	Postage Variance
UPC Code	String	VARCHAR2	30	UPC Code
Packaging	String	VARCHAR2	100	Packaging
Manifest Nonstandard Fee - Len Threshold 1	NUMBER	Number	15,4	Manifest Nonstandard Length Fee1
Manifest Nonstandard Fee - Len Threshold 2	NUMBER	Number	15,4	Manifest Nonstandard Length Fee2
Manifest Nonstandard Fee - Vol Threshold	NUMBER	Number	15,4	Manifest Nonstandard Volume Fee
Scan Nonstandard Fee - Len Threshold 1	NUMBER	Number	15,4	Scan Nonstandard Length Fee1
Scan Nonstandard Fee - Len Threshold 2	NUMBER	Number	15,4	Scan Nonstandard Length Fee2
Scan Nonstandard Fee - Vol Threshold	NUMBER	Number	15,4	Scan Nonstandard Volume Fee
Noncompliance Fee	NUMBER	Number	15,4	Noncompliance Fee
Destination Country Code	VARCHAR2	Alphanumeric	2	Destination Country Code populated for international. For Canada and USA it will be blank

### SQA Package Level Details

**SQA Package Level Details:** includes the manifested attributes and sample attributes that were used to for the Statistical Quality Adjustment (SQA) for DDU entry.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Mailer ID	VARCHAR2	Number	15	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	10	Mail Class Name
PIC	VARCHAR2	Number	34	PIC
Sample Date	Date	Date	19	Sample Date
Sample Facility Type	VARCHAR2	Alphanumeric	1	Sample Facility type
Sample Facility ZIP Code	VARCHAR2	Number	10	Sample Facility Zipcode

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Destination ZIP Code	VARCHAR2	Alphanumeric	11	Destination ZipCode
Sample Weight	NUMBER	Number	15,4	Sample Weight
Manifest Weight	NUMBER	Number	15,4	Manifest Weight
Sample Height	NUMBER	Number	11,4	Sample Height
Manifest Height	NUMBER	Number	11,4	Manifest Height
Sample Length	NUMBER	Number	11,4	Sample Length
Manifest Length	NUMBER	Number	11,4	Manifest Length
Sample Width	NUMBER	Number	11,4	Sample Width
Manifest Width	NUMBER	Number	11,4	Manifest Width
Sample Postage	NUMBER	Number	9,2	Sample Postage
USPS Recalculated Manifest Postage	NUMBER	Number	9,2	USPS Recalculated Manifest postage
Postage Difference	NUMBER	Number	9,2	Postage Difference

### SQA Monthly Assessment

**SQA Monthly Assessment:** includes the Statistical Quality Adjustment (SQA) for DDU entry that will be charged for the month.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
CRID	VARCHAR2	Number	15	Customer Registration ID
Mailer ID	VARCHAR2	Number	10	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	2	Mail Class Code
SQA Month	VARCHAR2	Number	2	2 digit Month in which sample was done
SQA	NUMBER	Number	10,3	samplePostage-sampleManifestPostage)/sampleManifestPostage
SQA Over Threshold	CHAR	Number	1	True or false. Configurable threshold of 1.5%
SQA Pieces	NUMBER	Alphanumeric	15	Total pieces included in the sqa assessment (totalPieces - exclusions)
SQA Manifest Postage	NUMBER	Number	9,2	Total manifest postage included in the sqa assessment minus the exclusions
SQA Postage Assessment	NUMBER	Number	9,2	SQA Postage Assessment
Sampled Pieces	NUMBER	Number	15	Sampled Pieces
Sample Postage	NUMBER	Number	9,2	Assessed Sample Postage
Sample Manifest Postage	NUMBER	Number	9,2	Claimed Sample Postage
Total Pieces	NUMBER	Number	15	Total pieces for the mailer/month/mail class
Total Manifest Postage	NUMBER	Number	9,2	Total manifest postage for the mailer/month/mail class including excluded packages
EPS Account Number	VARCHAR2	Number	10	Enterprise Account Number

## SQA Monthly Transaction

**SQA Monthly Transaction:** includes the Statistical Quality Adjustment (SQA) for DDU entry that was charged for the month.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
<b>CRID</b>	VARCHAR2	Number	15	Customer Registration ID
<b>Mailer ID</b>	VARCHAR2	Number	10	Mailer ID
<b>Mail Class</b>	VARCHAR2	Alphanumeric	2	Mail Class Code
<b>SQA Month</b>	VARCHAR2	Number	2	2 digit Month in which sample was done
<b>SQA</b>	NUMBER	Number	10,3	samplePostage-sampleManifestPostage)/sampleManifestPostage
<b>SQA Over Threshold</b>	CHAR	Number	1	True or false. Configurable threshold of 1.5%
<b>SQA Pieces</b>	NUMBER	Alphanumeric	15	Total pieces included in the sqa assessment (totalPieces - exclusions)
<b>SQA Manifest Postage</b>	NUMBER	Number	9,2	Total manifest postage included in the sqa assessment minus the exclusions
<b>SQA Postage Assessment</b>	NUMBER	Number	9,2	SQA Postage Assessment
<b>Sampled Pieces</b>	NUMBER	Number	15	Sampled Pieces
<b>Sample Postage</b>	NUMBER	Number	9,2	Assessed Sample Postage
<b>Sample Manifest Postage</b>	NUMBER	Number	9,2	Claimed Sample Postage
<b>Total Pieces</b>	NUMBER	Number	15	Total pieces for the mailer/month/mail class
<b>Total Manifest Postage</b>	NUMBER	Number	9,2	Total manifest postage for the mailer/month/mail class including excluded packages
<b>EPS Account Number</b>	VARCHAR2	Number	10	Enterprise Account Number
<b>EPS Transaction ID</b>	NUMBER	Number	15	Enterprise Payment System Transaction ID

## Unused Label Refund Request

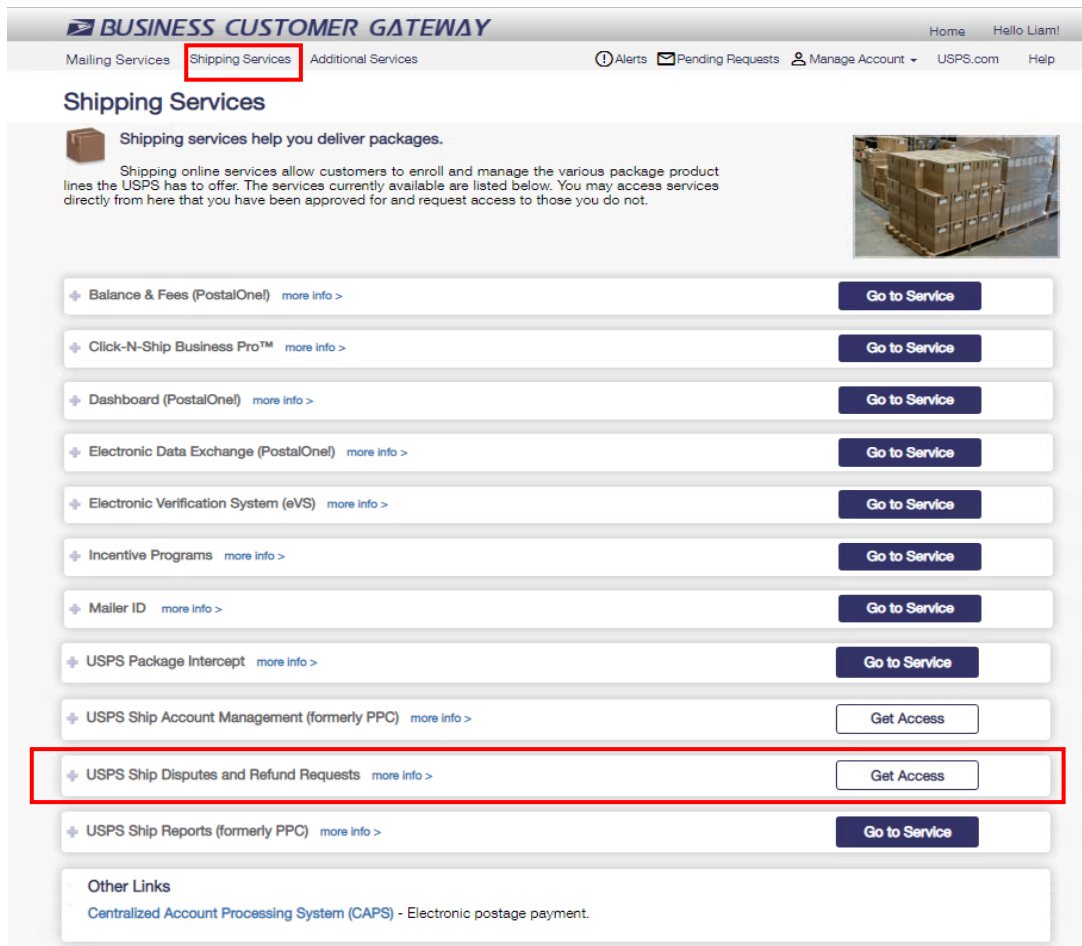
**Unused Label Refund Request:** includes requested unused labels and the status of the refund.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
<b>Record Type</b>	VARCHAR2	Alphanumeric	2	Record Type- D1 for manifest detail record
<b>MID</b>	VARCHAR2	Number	11	Mailer ID
<b>Usage Indicator</b>	VARCHAR2	Alphanumeric	2	UL - Unused Labels
<b>PIC</b>	VARCHAR2	Number	34	Package Identification Code
<b>Customer Reference Number</b>	VARCHAR2	Alphanumeric	30	Customer Reference Number
<b>EFN</b>	VARCHAR2	Number	34	Electronic File Number
<b>Date of Mailing</b>	DATE	Date	19	Date of Mailing
<b>Package Scan Date</b>	DATE	Date	19	Package Scan Date
<b>Manifest Destination ZIP Code</b>	VARCHAR2	Number	5	Manifest Destination ZIP Code

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Scan ZIP Code	VARCHAR2	Number	10	Scan ZIP Code
Manifest Mail Class	VARCHAR2	Alphanumeric	2	Manifest Mail Class
Manifest Processing Category	VARCHAR2	Alphanumeric	1	Manifest Processing Category
Manifest Routing Bar code	VARCHAR2	Alphanumeric	1	Manifest Routing Bar code
Manifest Weight	NUMBER	Number	15,4	Manifest Weight
Manifest Rate Indicator	VARCHAR2	Alphanumeric	2	Manifest Rate Indicator
Unused Label Refund Amount	NUMBER	Number		Unused Label Refund Amount
Extra Service Code – 1 <sup>st</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 1 <sup>st</sup> Service
Extra Service1 Amount	NUMBER	Number	11,4	Extra Service1 Amount
Extra Service Code – 2 <sup>nd</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 2 <sup>nd</sup> Service
Extra Service2 Amount	NUMBER	Number	11,4	Extra Service2 Amount
Extra Service Code – 3 <sup>rd</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 3 <sup>rd</sup> Service
Extra Service3 Amount	NUMBER	Number	11,4	Extra Service3 Amount
Extra Service Code – 4 <sup>th</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 4 <sup>th</sup> Service
Extra Service4 Amount	NUMBER	Number	11,4	Extra Service4 Amount
Extra Service Code – 5 <sup>th</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 5 <sup>th</sup> Service
Extra Service5 Amount	NUMBER	Number	11,4	Extra Service5 Amount
Reject Reason	VARCHAR2	Alphanumeric	100	Reject Reason - Possible reasons are - 1. Scan Exists 2. No Manifest

## Disputes

Shippers can initiate disputes for adjustments that were applied and charged through USPS Ship by accessing the USPS Ship Dispute and Refund Requests service on the BCG.



**BUSINESS CUSTOMER GATEWAY** Home Hello Liam!

Mailing Services **Shipping Services** Additional Services Alerts Pending Requests Manage Account USPS.com Help

### Shipping Services

Shipping services help you deliver packages.

Shipping online services allow customers to enroll and manage the various package product lines the USPS has to offer. The services currently available are listed below. You may access services directly from here that you have been approved for and request access to those you do not.

Balance & Fees (PostalOne!) <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>
Click-N-Ship Business Pro™ <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>
Dashboard (PostalOne!) <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>
Electronic Data Exchange (PostalOne!) <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>
Electronic Verification System (eVS) <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>
Incentive Programs <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>
Mailer ID <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>
USPS Package Intercept <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>
USPS Ship Account Management (formerly PPC) <a href="#">more info &gt;</a>	<a href="#">Get Access</a>
<b>USPS Ship Disputes and Refund Requests <a href="#">more info &gt;</a></b>	<a href="#">Get Access</a>
USPS Ship Reports (formerly PPC) <a href="#">more info &gt;</a>	<a href="#">Go to Service</a>

**Other Links**  
[Centralized Account Processing System \(CAPS\)](#) - Electronic postage payment.

To start a dispute, a shipper must prepare a text file that consists of one or more EPS transactions to be included in the dispute. This information can be found in the Commercial Mailing and Shipping Details report in EPS. Once the list of transactions that are going to be disputes has been prepared, the shipper may initiate a dispute. Shippers must upload a text file that includes a list of packages to be reviewed. USPS Ship performs validations to ensure that the list is formatted correctly, and a transaction exists for the Tracking Numbers in question. Shippers will have the opportunity to provide supporting details during the submission process. A USPS Analyst reviews the dispute to determine if it is valid and should be approved. If the dispute is approved, then the shipper's EPS Account will be refunded. The status of each dispute is available in the application for shippers to review within the application.

Refund requests for adjustments must be submitted within 60 days of the original billing.

**Step 1 - Mailer Review Homepage** – Shippers have the option to submit a Single or Bulk Dispute request via the Mailer Review Homepage

**Request a Review**

Refund requests for adjustments must be submitted within 120 days of the original billing date, if approved a refund will be processed to the EPS Account Number on file. Users will have the opportunity to provide supporting details during the submission process and the status of existing reviews can be found below in the Recent Reviews section.

**Start Request**

**Unused Label Refund**

Refund requests for unused labels must be submitted within 60 days of the original date of mailing, if approved a refund will be processed to the EPS Account Number on file minus a processing fee of 10%.

**Start Request**

**Recent Reviews**

Create Date	Request Number	Request Status	Review Amount	Resolution Date	Refund Amount	Adjustment Amount
09-02-2020	1241	Under Review	\$38.18			<a href="#">Details</a>

1 - 1 of 1

**Step 2 - Upload File Page** – Shippers have the option to upload file(s) to support the dispute request.

**Do you have any files to attach?**

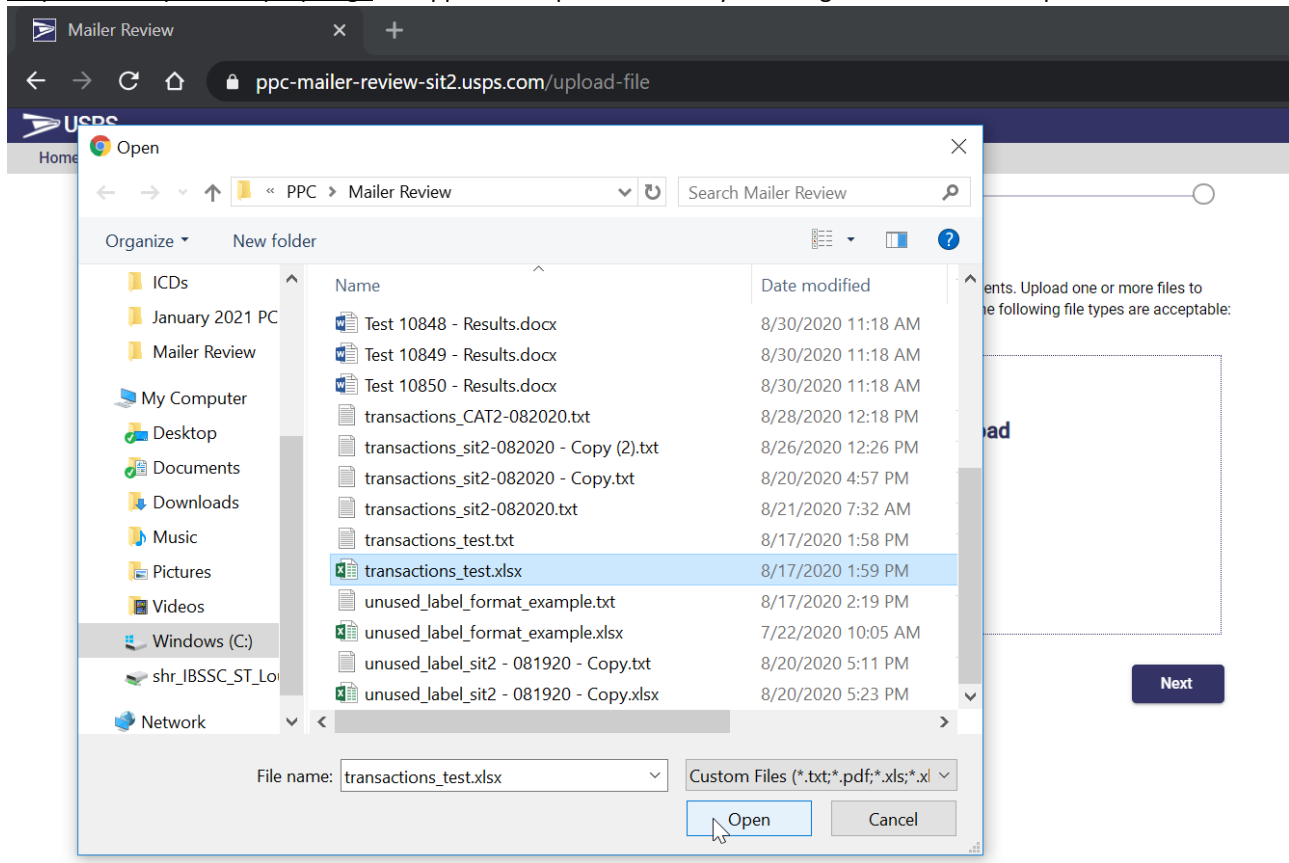
You can provide additional info about your review with supplemental documents. Upload one or more files to include in the review below. Each file can be no more than 1GB in size and the following file types are acceptable: .pdf, .xls/.xlsx, .doc/.docx, or .txt.

**Drag and Drop files here to upload**  
(or)  
**Select file(s) to upload**

Filename	Type	Size	Action
transactions_test.xlsx	.xlsx	10KB	<a href="#">Remove</a>

**Cancel** **Back** **Next**

**Step 3 - File Explorer Pop Up Page** – Shippers can upload the file by selecting the file from file explorer





**Step 4 - Upload Packages Page** – Shippers must upload a text file with a list of the Transaction IDs for the packages to be reviewed

**Which packages would you like reviewed?**

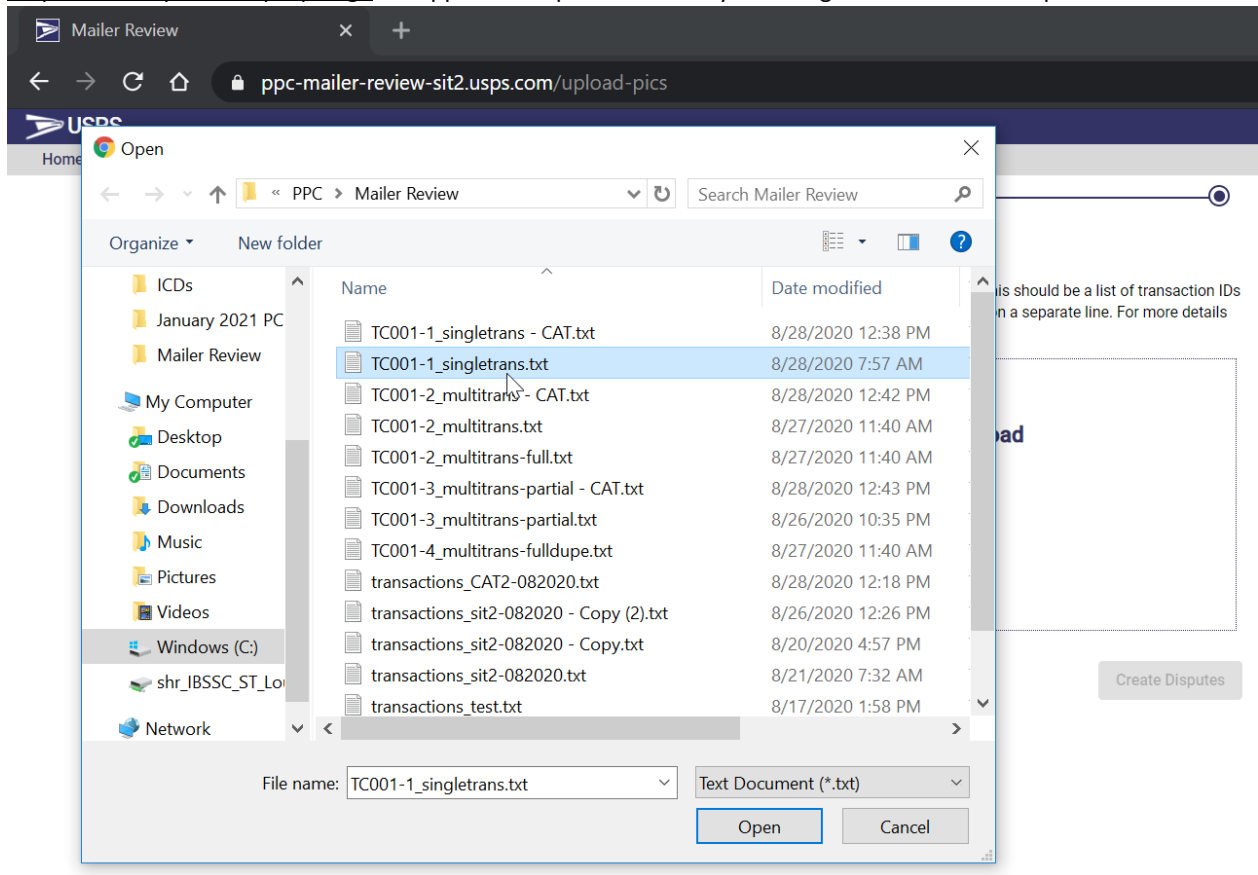
Upload a text file with details of the packages you wish to have reviewed. This should be a list of transaction IDs from the Enterprise Payment System (EPS). Each transaction ID should be on a separate line. For more details on how to format your file see the [guide](#).

Drag and Drop files here to upload  
(or)  
Select file(s) to upload

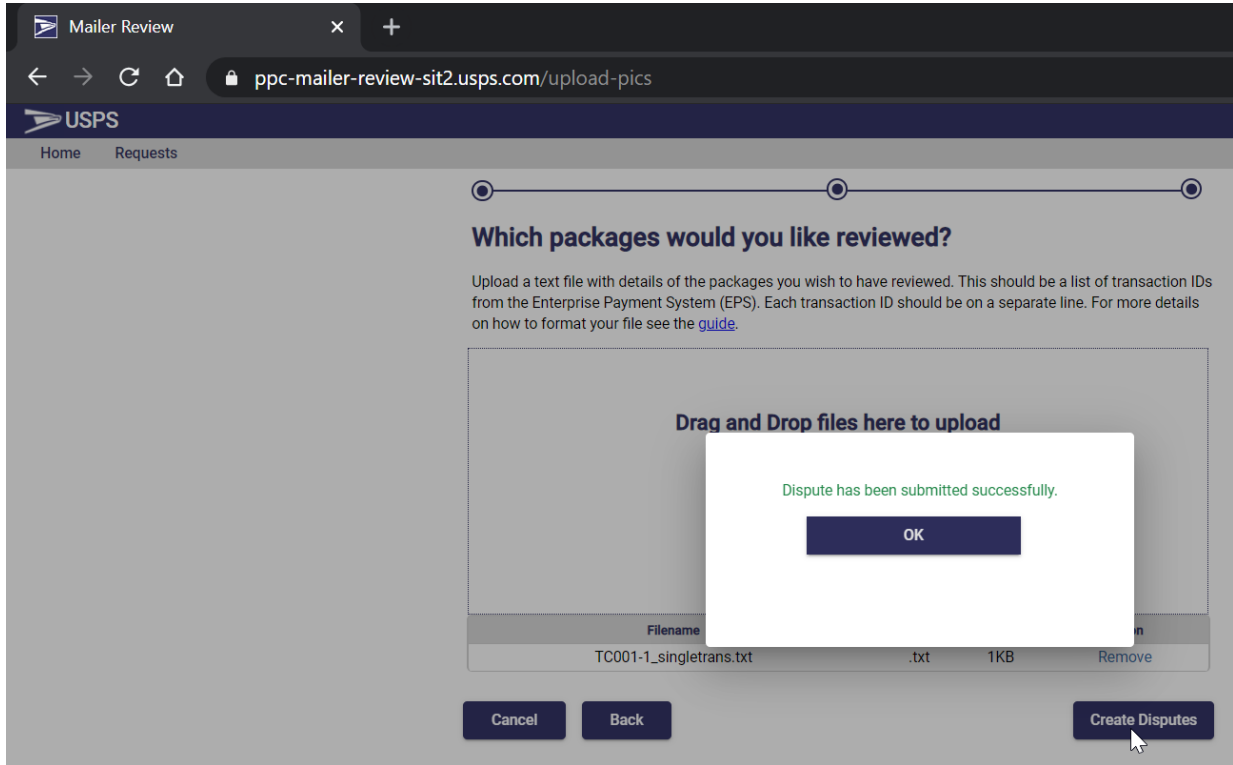
Filename	Type	Size	Action
TC001-1_singletrans.txt	.txt	1KB	Remove

Cancel    Back    Create Disputes

**Step 5 - File Explorer Pop Up Page** – Shippers can upload the file by selecting the file from file explorer



**Step 6 - Successful Submission Page** – When Shippers select the ‘Create Disputes’ button, the successful submission page is displayed



**Requests Page** – Shippers can view the status of all Open and Completed requests on an account

The screenshot shows the USPS "Requests" page. The page has a navigation bar with "Home" and "Requests" tabs. The main content is divided into two sections: "Open Requests" and "Completed Requests".

**Open Requests**

Create Date	Request Number	Request Status	Review Amount	Resolution Date	Refund Amount	Adjustment Amount	
09-02-2020	1241	Under Review	\$38.18				<a href="#">Details</a>
09-04-2020	1252	Processing					<a href="#">Details</a>

1 - 2 of 2 < >

**Completed Requests**

Create Date	Request Number	Request Status	Review Amount	Resolution Date	Refund Amount	Adjustment Amount	
09-02-2020	1237	Completed	\$38.18	09-02-2020	\$30.90		<a href="#">Details</a>
09-02-2020	1240	Completed	\$27.20	09-02-2020	\$30.90		<a href="#">Details</a>

1 - 2 of 2 < >

## Joint Reviews

Shippers can initiate a Joint Review for a pending assessment by accessing the USPS Ship Dispute and Refund Requests service on the BCG.

**Step 1 - Mailer Review Homepage** – Shippers have the option to initiate a Joint Review request via the Mailer Review Homepage by clicking on the Start Request button under the Request a Review section.

**Request a Review**  
Refund requests for adjustments must be submitted within 120 days of the original billing date, if approved a refund will be processed to the EPS Account Number on file. Users will have the opportunity to provide supporting details during the submission process and the status of existing reviews can be found below in the Recent Reviews section.

**Unused Label Refund**  
Refund requests for unused labels must be submitted within 60 days of the original date of mailing, if approved a refund will be processed to the EPS Account Number on file minus a processing fee of 10%.

Recent Reviews

Create Date	Request Number	Request Status	Request Type	Reviewer	Review Amount	Resolution Date	Refund Amount	Adjustment Amount
No data								

**Step 2 - Select Pending Assessment**– Shippers review their contact information that is registered to their account. Shippers then select Joint Review from the Request Type dropdown, enter a reason for the Joint Review, and select the pending assessments for the previous month that they would like to have reviewed. Shippers will only be allowed to initiate a Joint Review if there is a pending assessment available on the screen.

### Let's get started

Tell us about what you are looking to have reviewed. Please be sure to check the contact info below and verify it is correct.

**Company**  
PPC Mailing Company

**Email**  
ppcmailer@mailingcompany.com

**Contact Name**  
John Doe

**Contact Phone**  
999-999-9999

**Request Type**  
Joint Review

**Request Reason**  
--

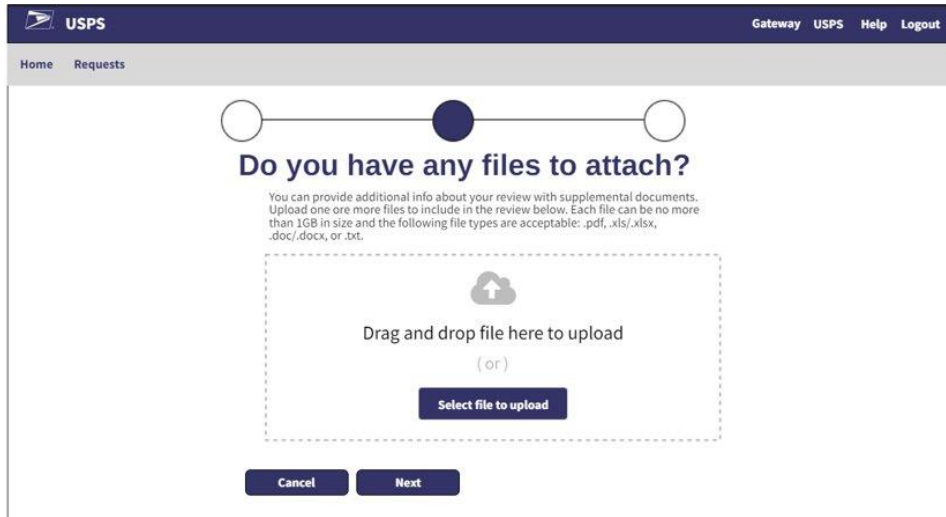
**May 2022 Pending Assessments**

- Unmanifested - First Class (\$12,563.55)
- Unmanifested - Priority Mail (\$511.97)
- Duplicate - First Class (\$90.77)
- Duplicate - Parcel Select (\$32.76)
- Duplicate - Priority Mail (\$61.01)
- MPB Noncompliance - First Class (\$3.56)

**Description**

Cancel Next

**Step 3 – Upload File Page** – Shippers have the option to upload file(s) to support the joint review request.



After the files are uploaded and the Joint Review request is submitted, a USPS employee will begin reviewing the request.

**Step 4 – Review Request Page** – Shippers review their request and are able to view details per request.

**Open Requests**

Create Date	Request Number	Request Status	Review Amount	Resolution Date	Refund Amount	Adjustment Amount	
10-26-2020	208	Processing					<a href="#">Details</a>
10-26-2020	210	Processing					<a href="#">Details</a>
10-27-2020	211	Processing					<a href="#">Details</a>
10-27-2020	212	Processing					<a href="#">Details</a>
10-27-2020	214	Under Review	\$1.68				<a href="#">Details</a>
10-28-2020	219	Under Review	\$1.88				<a href="#">Details</a>

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**Completed Requests**

Create Date	Request Number	Request Status	Review Amount	Resolution Date	Refund Amount	Adjustment Amount	
08-17-2020	7	Under Review	\$63.21	02-03-2018	(\$2.21)		<a href="#">Details</a>
10-16-2020	200	Completed	\$1.73	10-16-2020	\$0.25		<a href="#">Details</a>
10-27-2020	213	Failed	\$0.00	10-27-2020			<a href="#">Details</a>
10-27-2020	216	Completed	\$0.82	10-27-2020	(\$0.25)		<a href="#">Details</a>
10-27-2020	217	Failed	\$0.00	10-27-2020			<a href="#">Details</a>
10-27-2020	218	Completed	\$3.59	10-27-2020	(\$100.00)		<a href="#">Details</a>

1 - 6 of 26 < >